

Best day ever (540) 900-3455 hello@zionsprings.com

Month	Tasks	Notes
12	Set your wedding budget and priorities list	
	Start your guest list with names and contact information	
	Narrow down what venues appeal to you	
	Research venues	
	Choose and reserve a venue	
	Set your wedding date and time	
	Hire a wedding planner	
	Book your wedding officiant/celebrant	
	Select your wedding party	
	Start shopping for dresses for the bride and bridesmaids	
11	Reserve a block of hotel rooms for out-of-town guests	
	Reserve your wedding night accommodation	
	Set your theme and color scheme for your wedding	
	Start shopping for groom and groomsmen attire	
	Create a wedding website	
	Choose and order your wedding invitations and Save the Date notices	
	Hire a catering vendor	
	Apply for destination wedding travel documents (if required)	
10	Select your vendors (if they are not included in an all-inclusive venue package)	
	Purchase wedding insurance	
	Set up a gift registry	
	Plan and book the honeymoon	
9	Research wedding ring designs	
	Reserve transportation	
	Wedding dress fitting	
	Take engagement photos	
8	Send Save the Date notices	

		Set up a tasting date and hire a cake vendor	
		Rent bathroom trailers (if required)	
	Ш	Research and order wedding favors	
7		Book the rehearsal dinner venue	
		Send bridal shower and bachelor party guests' contact information to the maid of honor and best man	
6		Purchase the wedding rings	
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5		Check in with your florist	
		Decide on a playlist and share it with your DJ/musicians	
		Check in with your sound and lighting vendors	
		Purchase thank-you gifts for the wedding party	
4		Schedule make-up and hair appointments	
		Groom and groomsmen suits and schedule alteration fittings	
3		Organize childcare arrangements and activities if required	
		Send wedding invitations	
		Choose ceremony readings, and write the vows and reception	
2		speeches	
		Apply for the marriage license	
	Ш	Finalize the menu with the caterer	
		Bachelor & Bachelorette party	
		Create and share the run-sheet with vendors	
		Buy day-of accessories	
		Order the wedding programs, menu cards, and thank you notes	
4 weeks		Start creating the seating chart	
4 weeks			
		Follow up tardy RSVPs Confirm the ceremony running order with your	
		celebrant/officiant	
		Confirm the shot list with your photographer and videographer	
		Confirm your song list for the ceremony and reception with your musicians/DJ	
		Schedule hair and make-up test run	
		Purchase wedding decor	
		Finalize your full-day timeline	
3 weeks		Finalize your seating arrangements	
		Confirm your honeymoon bookings	
2 weeks		Give a final headcount to your caterer and rental vendors	

	Finalize with your vendors	
	Print the seating chart table and cards	
	Confirm your rehearsal dinner booking	
	Assign somebody to collect your gifts and belongings after the reception	
	Assign somebody to oversee the return of rental items, including tuxes, the day after the wedding	
	Set up your support team	
1 week	Give your wedding planner a final timeline	
	Break in your wedding shoes	
	Begin packing for the honeymoon	
	Pack emergency kit	
	Confirm transportation arrangements	
	Review contingency plan with the venue in case of bad weather	
	Make gratuity envelopes for vendor staff if not included in the invoice	
Day before	Pick up rental tuxedos (if required)	
	Deliver special items to the venue and the wedding planner	
	Check the weather report and pack essentials for inclement weather	
	Have your marriage license and rings ready and in a safe place	
	Ceremony rehearsal	
	Rehearsal dinner	