



Questions for meeting with your wedding planner

1. Are you available on my wedding date?
2. What sorts of services do you offer? Month-of coordination, full-service planning, or à la carte planning
3. Do you offer planning services for any additional weekend events such as rehearsal dinner or welcome gathering?
4. How many weddings have you planned?
5. How many weddings will you be working on at the same time? Day-of and throughout the entire process
6. What are your primary areas of expertise?
7. Have you planned any other weddings at our site?
8. What's your secret for staying calm under pressure, and how do you deal with day-of disasters?
9. When things inevitably go slightly awry on my wedding day, what does your process look like to get them back on track?
10. Do you have references? (Testimonials from both professionals and recent couples.)
11. What will the planning process look like? How many meetings will we have, and how will we be involved?
12. How do you prefer to communicate?
13. Do you handle professional services, contracts and payment processing?
14. Can you walk us through the process of selecting other vendors and how we would be involved?

15. Are you willing to step in as our advocate, conveying our visions and desires to pros when we can't?
16. Will you handle the invitations, from wording and ordering to the addressing and mailing? What about guest list coordination and RSVPs?
17. Do you handle rentals? Will you coordinate delivery, arrival and set up times with the photographer, the florist, the musicians and the caterer/banquet manager?
18. How many people on your staff will be at the wedding?
19. Can you create a timeline that tells everyone involved in the planning process (other pros, members of the wedding party, to-be-weds and families) what to do and when to do it? How will you make sure everyone sticks to the schedule?
20. What happens if you're sick or otherwise unable to be there on the day of our wedding?
21. What is the average wedding budget for the couples you serve?
22. Can you work within our budget?
23. Will you help me build and prioritize my budget?
24. How do payments work (a percentage of our budget, a flat fee)?
25. Will there be additional expenses on top of your base fee (travel, parking, food)?
26. Do you carry personal liability and professional indemnity insurance?
27. Can we see some of your past work from real weddings?
28. Can you tell me about a past wedding that was a particular favorite for you? Why were they memorable to you?
29. What was the most unique wedding you ever planned?
30. What are some ideas you have for pulling off our vision?
31. What sets you apart from your peers and differentiates your company?
32. What are your company's values and why? How do they translate into the work you do?
33. Can you tell me more about the structure of your team and business?

34. What are some things that I can do to be sure our working relationship runs smoothly?